

Choice Based Credit System Syllabus

2019-20 onwards

PUBLIC ADMINISTRATION

**DEPARTMENT OF STUDIES AND RESEARCH IN PUBLIC
ADMINISTRATION**

KARNATAK UNIVERSITY

DHARWAD

Semester - I

Sl. No.	Paper Code:	Type of Paper	Marks Semester Exam	Internal	Total	Title of the Paper	Credits and Hours per week
1	Paper: 1.1	CPT	75	25	100	Introduction to Public Administration	4
2	Paper: 1.2	CPT	75	25	100	Administrative Thinkers	4
3	Paper: 1.3	CPT	75	25	100	Theories of Public Administration	4
4	Paper: 1.4	CPT	75	25	100	Public Policy Analysis: Theory and Practice	4
5	Paper: 1.5	CPT	75	25	100	Public Personnel Administration	4
Optional Papers							
6	Paper: 1.6A	SPT	75	25	100	Theories of Local Government	4
7	Paper: 1.6B	SPT	75	25	100	Environmental Administration	4
8	Paper: 1.6C	SPT	75	25	100	Theories of Development	4

Semester - II

Sl. No.	Paper Code:	Type of paper	Marks Semester Exam	Internal	Total	Title of the Paper	Credits and Hours per week
1	Paper:	CPT	75	25	100	Indian	4

	2.1					Administration	
2	Paper: 2.2	CPT	75	25	100	Social Welfare Administration	4
3	Paper: 2.3	CPT	75	25	100	Financial Administration	4
4	Paper: 2.4	CPT	75	25	100	Theories of Bureaucracy	4
5	Paper: 2.5 OE	*OE	75	25	100	Human Resource Development	4
Optional Papers							
6	Paper: 2.6A	SPT	75	25	100	Urban Governments in India	4
7	Paper: 2.6B	SPT	75	25	100	Selected Environmental Policy Analysis	4
8	Paper: 2.6C	SPT	75	25	100	Contemporary Development Debates	4

Semester - III

Sl. No.	Paper Code:	Type of Paper	Marks Semester Exam	Internal	Total	Title of the Paper	Credits and Hours per week
1	Paper: 3.1	CPT	75	25	100	Administrative Law	4

2	Paper: 3.2	CPT	75	25	100	Comparative Public Administration	4
3	Paper: 3.3	CPT	75	25	100	Administration of Tribal Areas	4
4	Paper: 3.4	CPT	75	25	100	Research Methodology	4
5	Paper: 3.5 - OE	*OE	75	25	100	Understanding the Bio-Diversity	4
Optional Papers							
6	Paper: 3.6A	SPT	75	25	100	Rural Governments in India	4
7	Paper: 3.6B	SPT	75	25	100	Sustainable Development Theory and Practice	4
8	Paper: 3.6C	SPT	75	25	100	Analysis of selected Development Policies	4

Semester - IV

Sl. No.	Paper Code:	Type of Paper	Marks Semester Exam	Internal	Total	Title of the Paper	Credits and Hours per week
1	Paper: 4.1	CPT	75	25	100	New Public Management	4
2	Paper: 4.2	CPT	75	25	100	Good Governance: Theory and Practice	4

3	Paper: 4.3	CPT	75	25	100	Organisation and Management	4
4	Paper: 4.4	CPT	75	25	100	Civil society and Administration	4
5	Paper: 4.5	Project Work	75	25	100	Dissertation	4
Optional Papers							
6	Paper: 4.5A	Field Work	75	25	100	E - Governance and Corporate Governance: Case Studies	4
7	Paper: 4.5B	Field Work	75	25	100	Sustainable Development Projects: Case Studies	4
8	Paper: 4.5C	Field Work	75	25	100	Development Projects in the region: An Evaluation	4

CPT=Core Paper Theory, **SPT**= Special Paper Theory,* **OE**= Open Elective (Paper offered for other department students), **Project Work and Case Studies** - Dissertation/ Project Work/Assignments.

PROGRAMME SPECIFIC OUTCOMES (PSOS)

After completion of this programme, the student will be able to:

1. Learn about the basic concept of Public Administration
2. Learn about the discipline of Public Administration
3. As a multidisciplinary field of study covering Arts, Science and Management Students
4. Understanding the skills in the field of Public Administration, Private and non government sectors
5. Helps the students with learning experience that develop broad knowledge for competitive examination

Paper Code and Name	PG88T101: PAPER 1.1 (Compulsory): INTRODUCTION TO PUBLIC ADMINISTRATION				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to: CO-1 define Administration and Public Administration Co-2 distinguish between Private and Public Administration Co-3 Distinguish between Civil servants and Ministers					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Introduction To Public Administration	25	75	100	4	4
UNIT I					
<ol style="list-style-type: none"> 1. Meaning, Nature and Scope of Public Administration 2. Approaches to the study of Public Administration 3. Difference between Public and Private Administration 					
UNIT II					
<ol style="list-style-type: none"> 1. Public Administration – Limits of Constitution 2. Role of Conventions in Administration 3. Public Administration and Decision Making 					
UNIT III					
<ol style="list-style-type: none"> 1. Relation between Ministers and Civil Servants 2. Working of governments and bureaucracy 3. Permanent and Temporary executive – an analysis 					
UNIT IV					
<ol style="list-style-type: none"> 1. Civil Service and Civil Service Examinations 2. Preparatory methods and UPSC working 3. Relation between Administration and the Administered (Project) 					
<u>REFERENCES</u>					
<ol style="list-style-type: none"> 1. Ongaro, Edoardo., (2020). Philosophy and Public Administration: An Introduction. (Second Edition), UK, Edward Elgar Publishing Limited. 2. Avasthi., & Maheshwari., (2018). Public Administration.(34th Revised and Enlarged Edition), Agra, Laxmi Narain Aggarwal. 3. Chakrabarty, Bidyut., & Chand, Prakash., (2016). Indian Administration: Evolution and Practice. India, Sage Publications 4. Holzer, Marc, & Schwester, W. Richard, (2015). Public Administration: An Introduction. (Second Edition), London, Routledge. 5. Fadia, B. L., & Fadia, Kuldeep., (2014). Indian Administration. New Delhi, Sahitya Bhawan 6. Laxmikanth, M., (2012). Public Administration. New Delhi, Tata McGraw-Hill Publishing Company Ltd. 7. Khan, A. Haroon., (2008). An Introduction to Public Administration. New York, University Press of America. 8. Singh, Hoshiar., & Sachdeva, Pardeep., (2005). Administrative Theory. New Delhi, Kitab 					

Mahal.

9. Devesh, Kapur., & Mehta B. Pratap (Ed.), (2005). Public Institutions in India. New Delhi, Oxford University Press.
10. Goel, S.L., (2003). Public Administration: Theory and Practice. New Delhi, Deep & Deep Publications.

Paper Code and Name	PG88T102: PAPER 1.2 (Compulsory): ADMINISTRATIVE THINKERS				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to: CO-1 know the important contributors of administrative management approach; CO-2 understand the general principles of administration; CO-3 explain the relevance of administrative management.					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Administrative Thinkers	25	75	100	4	4
UNIT I					
<ol style="list-style-type: none"> 1. Nature and importance of the study of Administrative thought 2. History of the growth of Schools of Administrative thinkers – Classical, Scientific and Humanistic 3. Understanding Administrative Management – Henry Fayol, James D. Mooney and Luther Gullick 					
UNIT II					
<ol style="list-style-type: none"> 1. Scientific Management Movement – Principles and contribution of Frederick Winslow Taylor. 2. Human Relation Approach - Principles and contribution of Elton Mayo 3. Participative Management –Principles and contribution of Rensis Likert 					
UNIT III					
<ol style="list-style-type: none"> 1. Principles of Organisation and Bureaucracy - Urwick and Max Weber 2. Management explained - Mary Parker Follett and Douglas McGregor 3. Approaches to Management - Chester Barnard’s Social Systems Approach and Chris Argyris’s Theory of Action 					
UNIT IV					
<ol style="list-style-type: none"> 1. Herbert Alexander Simon - Theories of Bounded rationality and Satisficing 2. Peter Drucker – Theories of Management by Objectives and Self control 3. Elinor Ostrom – Institutional Analysis and Development framework 					
<u>REFERENCES</u>					
<ol style="list-style-type: none"> 1. Sapru, R.K., (2019). Administrative Theories and Management Thought. (Third Edition), Delhi, PHL Learning Private Limited. 2. Prasad, Ravindra., Prasad, V.S., Satyanarayana, P., & Pardhasaradhi, Y., (Eds.), (2017). Administrative Thinkers. New Delhi, Sterling Publishers Ltd. 3. Ragi,S. Kumar., (2015). Administrative Thinker. New Delhi, Laxmi Publications Pvt. Ltd. 4. Laxmikanth, M., (2012). Public Administration. New Delhi, Tata McGraw-Hill Publishing 					

Company Ltd.

5. Kumar, [Ashutosh.](#), & Singh, M. K., (2011). Administrative Thinkers. New Delhi, Anmol Publisher.
6. Goel, S.L., (2008). Administrative and Management Thinkers: Relevance in New Millennium. New Delhi, Deep & Deep Publications Ltd.
7. Basu, Rumki., (2008). Public Administration: Concepts and Theories. (Third revised and enlarged edition), New Delhi, Sterling Publishers Private Ltd,
8. Goel, S.L., (2003). Public Administration: Theory and Practice. New Delhi, Deep and Deep.
9. Maheshwari, S R., (2003). Administrative Thinkers. New Delhi, Macmillan India limited.
10. Shumsunnisa, Ali., (1998). Eminent Administrative Thinkers. New Delhi, Associated Publishing House.

Paper Code and Name	PG88T103: PAPER 1.3 (Compulsory): THEORIES OF PUBLIC ADMINISTRATION				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to: CO-1 understand the impact of globalization on administrative theories. CO-2 highlight the changing nature of public service CO-3 explain the relevance of administrative management.					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Theories Of Public Administration	25	75	100	4	4
UNIT I:					
<ol style="list-style-type: none"> 1. Nature, significance and the need for theory in Public Administration 2. Inter disciplinary nature of theories in Public Administration 3. Theory building in Public Administration 					
UNIT II:					
<ol style="list-style-type: none"> 1. Classical Theory 2. Modern Theory 3. Post Modern theory 					
UNIT III:					
<ol style="list-style-type: none"> 1. Neo Classical theory 2. Ecological Approach – F.W.Riggs 3. New Public Management Theory 					
UNIT IV:					
<ol style="list-style-type: none"> 1. Feminist perspectives in theories of Public Administration 2. Theories of inclusion, exclusion and social justice 3. Prospects for theories in Public Administration 					
<u>REFERENCES</u>					

1. Prasad, Ravindra., Prasad, V.S., Satyanarayana, P., & Pardhasaradhi, Y., (Eds.), (2017). Administrative Thinkers. New Delhi, Sterling Publishers Ltd.
2. Dong, Lisheng., (2015). Public Administration Theories: Instrumental and Value Rationalities. New York, Palgrave Macmillan.
3. Raczlpwki, Konrad., (2015). Public Management: Theory and Practice. London, springer.
4. Naidu, S.P., (2013). Public Administration: Concepts and Theories. New Delhi, New Age International Ltd.
5. Sapru, R.K., (2013). Administrative Theories and Management Thought.(Third Edition), New Delhi, Prentice Hall of India
6. Shafritz, M. Jay., & Hyde, C. Albert., (2012). Classics of Public Administration.(7th Edition), London, Oxford University Press.
7. Chakrabarty, Bidyut., & Chanda, Prakash., (2012). Public Administration in a Globalizing World: Theories and Practices. New Delhi, Sage Publications.
8. Basu, Rumki., (2008). Public Administration: Concepts and Theories. (Third revised and enlarged edition), New Delhi, Sterling Publishers Private Ltd,
9. Goel, S.L., (2003). Public Administration: Theory and Practice. New Delhi, Deep and Deep.
10. Dhameja Alka (Ed), (2003). Contemporary Debates in Public Administration. New Delhi, Prentice Hall.

Paper Code and Name	PG88T104: PAPER 1.4 (Compulsory): PUBLIC POLICY ANALYSIS: THEORY AND PRACTICE				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 Understand public policy, and its significance;					
CO-2 Understand the Institutional approach, which addresses the role that state and social institutions have in defining and shaping public policies					
CO-3 Understand the distinguish between policy, decision, plan, goals, policy analysis, and policy advocacy;					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Public Policy Analysis: Theory And Practice	25	75	100	4	4
UNIT I:					
1. Introduction, Meaning, Nature, Scope and Importance of Public Policy					
2. Public Policy Processes and institutions					
3. Types of Public Policy and Context of Public Policy					

<p>UNIT II:</p> <ol style="list-style-type: none"> 1. Models of Public Policy – Institutional Rational and Systems Models 2. Lindblom's Incremental Approach and Dror's Normative-Optimum Model 3. Theories of sustainability and Public Choice Theory in Public Policy making
<p>UNIT III:</p> <ol style="list-style-type: none"> 1. Public Policy Formulation and Role of Different Actors 2. Public Policy Implementation Process and Approaches 3. Policy Evaluation and Methods of Evaluation
<p>UNIT IV:</p> <ol style="list-style-type: none"> 1. Making of Public Policy in India-Methods and limitations 2. Economic Liberalisation model and its challenges 3. Economic analysis of Public Policy
<p><u>REFERENCES</u></p> <ol style="list-style-type: none"> 1. Sapru, R.K., & Sapru, Y. (2019). Public Policy: Formulation, Implementation and Evaluation. New Delhi, Sterling Publishers. 2. Morgan, M. Granger., (2017). Theory and Practice in Policy Analysis: Including Applications in Science and Technology. India, Cambridge University Press. 3. Hausman, Daniel., Mcpherson, Michael., & Debra Satz., (2016). Economic Analysis, Moral Philosophy and Public Policy. (Third Edition), Cambridge University Press. 4. Knill, Christoph., & Tosun, Jale., (2012). Public Policy: A New Introduction. Basingstoke, Palgrave Macmillan. 5. Dunn, N. William., (2012). Public Policy Analysis. (Fifth Edition), London, Routledge. 6. Sapru, R. K., (2010). Public Policy: Art and Craft to Policy Analysis. New Delhi, PHI Learning. 7. Fischer, Frank., Miller, J. Gerald., & Sidney, S. Mara., (eds), (2007). Public Policy Analysis: Theory, Politics and Methods. New York, Taylor & Francis Group. 8. Fischer, Frank., & Miller, J. Gerald., (Ed), (2007). Handbook of Public Policy Analysis: Theory, Politics and Methods. New York, CRC Press. 9. Bellinger, K. William., (2007). The Economic Analysis of Public Policy. (Second Edition), London, Routledge. 10. Moran, Michael., Rein, Martin., & Goodin, E. Robert (eds.), (2006). The Oxford Handbook of Public Policy. New York, Oxford University Press.

Paper Code and Name	PG88T105: PAPER 1.5 (Compulsory): PUBLIC PERSONNEL ADMINISTRATION
COURSE OUTCOMES (COs)	
<p>After completing this paper, the students will be able to:</p> <p>CO-1 understand the concept of personnel administration;</p> <p>CO-2 understand the highlight its evolution and development</p> <p>CO-3 understand the Recruitment , Training, Promotion.</p>	

Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Public Personnel Administration	25	75	100	4	4
UNIT I: <ol style="list-style-type: none"> 1. Meaning, Nature and Scope of Public Personnel Administration 2. Basic Principles and essentials of Public Personnel Administration 3. Generalists and Specialists debate, Civil Servants and their role in administration 					
UNIT II: <ol style="list-style-type: none"> 1. Recruitment, Position and job classification, Rank Classification 2. Recruitment: Concept, Methods and aptitude test models 3. Problems of Personnel Organisation 					
UNIT III: <ol style="list-style-type: none"> 1. Training: Nature, Importance and Types of Training; 2. Promotion, Advancement, Transfers –Methods and challenges 3. Performance Appraisal Schemes and Administrative Reforms Commissions 					
UNIT IV: <ol style="list-style-type: none"> 1. Discipline, Punishment and Code of conduct 2. Administrative ethics, Morale, and Grievance Redressal Mechanism 3. Corruption- forms and committees and superannuation (retirement) 					
<u>REFERENCES</u> <ol style="list-style-type: none"> 1. Cayer, N. Joseph., & Sabharwal, Meghna., (2016). Public Personnel Administration: Managing Human Capital. San Diego, Birkdale Publishers. 2. Nigro, G. Lloyd., & Kellough, J. Edward., (2014). The New Public Personnel Administration. (Seventh Edition), USA, Wadsworth Cengage Learning. 3. Goel, S.L., & Rajneesh, Shalini., (2008). Public Personnel Administration: Theory and Practice. New Delhi, Deep & Deep Publications Pvt. 4. Ali, Farazmand., (ed), (2007). Strategic Public Personnel Administration: Building and Managing Human Capital for the 21st Century. London, Praeger Publishers. 5. Otenyo, E. Eric., & Lind, S. Nancy (eds.), (2006). Comparative Public Administration: The Essential Readings. London, Elsevier Ltd. 6. Hays, W. Steven, & Kearney, C. Richard., (2003). Public Personnel Administration: Problems and Prospects. London, Prentice Hall. 7. Maheshwari ,S.R., (2001). Indian Administration. New Delhi, Orient Longman. 8. Sharma , M.P., & Sadana, B.L., (2001). Public Administration in Theory and Practice. New Delhi, Kitab Mahal. 9. Gadkari, S.S, &. Kolhatkared, M.R., (2000). Innovations in Public Administration. New Delhi, Allied. 10. Ramachandran, Padma., (1998). Public Administration. New Delhi, National Book Trust. 					

Paper Code and Name	PG 88T106A: PAPER 1.6A (Optional) THEORIES OF LOCAL GOVERNMENT				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 Understand the historical evolution of urban local government in India					
CO-2 Understand the structure and working of the LSG in rural and urban areas of India					
CO-3 Understand the urban local government in the wake of 74th constitutional amendment					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Theories Of Local Government	25	75	100	4	4
UNIT I:					
<ol style="list-style-type: none"> 1. Meaning, Definitions, Concepts, Principles and Values of Local Government 2. Approaches to the study of Local Government 3. Types of Local Government 					
UNIT II:					
<ol style="list-style-type: none"> 1. Theories of Local Government 2. Democratic Theory 3. Decentralization Theory 4. Theory and Practice of Local Government 					
UNIT III:					
<ol style="list-style-type: none"> 1. Meaning of Local Self Government in India 2. Functions 3. Rural Local Governments, Zilla Panchayat, Mandal or Taluka Panchayats, Gram Panchayats 4. The Balwant Rai Mehta Committee (1957) 5. G.V.K. Rao Committee (1985) 6. L. M. Singhvi Committee (1986) 7. The 73rd Constitutional Amendment Act 8. Present scenario 					
UNIT III:					
<ol style="list-style-type: none"> 1. Urban Local Governments 2. Municipal Corporations 3. Municipal Councils 4. Nagar Panchayats 5. Functions 					
<u>REFERENCES</u>					
<ol style="list-style-type: none"> 1. Stephen, F., (2015). The Theories of Decentralization and Local Government. Texas, Austin State University. 2. Steve, Leach., (2015). Local Government Reorganization. London. Routledge. 3. Sachdeva, Pradeep., (2011). Local Government in India. India, Pearson 4. Doller, B.E.& Robotti, Wernzo., (2009). The Theory and Practice of Local Government Reforms. New York, Edward Elger Publisher. 5. Jump King, D.S., & Stoker, Gerny., (1996). Rethinking Local Democracy. London, Macmillan. 					

6. The Constitution (Seventy-third Amendment) Act, 1992
7. Judge, David., Stoker, Gerry, & Wolman, Harold., (Eds), (1998). Theories of Urban Politics. Delhi, Sage Publication.
8. King, Desmond., & Stoker, Gerry., (Eds), (1996). Rethinking Local Democracy. London, Macmillan.
9. Mackenzie, W.J.M., (1964). Theories of Local Government. London, London School of Economics and Political Science.
10. Johari, J.C., (2007). The Constitution of India: A Politico-Legal Study. (Fourth Revised & Enlarged Edition), New Delhi, Sterling Publishers Pvt.

Paper Code and Name	PG88T106B: PAPER 1.6B (Optional) ENVIRONMENTAL ADMINISTRATION				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 Sensitise learners to the need to follow Environment friendly practices on a daily basis.					
CO-2 the important aspect of Waste Management					
CO-3 discussed about such interventions or planning in the realm of our habitats, having green architecture buildings, promoting sustainable transportation, relying on renewable sources etc					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Environmental Administration	25	75	100	4	4
UNIT I:					
<ol style="list-style-type: none"> 1. Introduction: Meaning, Importance and Definitions of Environment 2. Components of Environment, Ecology, Eco-System, Bio Diversity 3. Environmental Pollution, Problems and the need for education 					
UNIT II:					
<ol style="list-style-type: none"> 1. Environmental Management in India: Laws and Planning 2. National Environment Policy-content and challenges before policy implementation 3. Economic development and Environmental Sustainability 					
UNIT III:					
<ol style="list-style-type: none"> 1. Structure and Functions of Ministry of Environment 2. Functions and responsibilities of departments of Forest, Agriculture and the Pollution Boards 3. Traditional methods of sustainability of environmental degradation - Role of citizens 					
UNIT IV:					
<ol style="list-style-type: none"> 1. Protection of Environment: role of United Nations and international agreements for Environmental Protection 2. Environmental Protection – Peoples role, Common Resources Management methods 3. Social Movements to protect Environmental Degradation – India and in the rest of world 					
<u>REFERENCES</u>					

1. Kandpal, P. Chand., (2019). Environmental Governance in India: Issues and Challenges. India, Sage Publication.
2. Thankur, Kailash., (2007). Environmental Protection Law and Policy in India. New Delhi, Deep & Deep Publication.
3. Nepal, Padam., (2009). Environmental Movements in India : Politics Dynamism and Transformation. New Delhi, Authors press Publication Satt, R. M., (2004). Environmental Administration. New Delhi, APH Publishing Corporation.
4. Divan, Shyam., & Rosenerang, Annin., (2001). Environmental Law and Policy in India. New Delhi, Oxford University Press.
5. Singh, Amrita., (2000). The politics of Environment Administration. Delhi, Galgotia
6. Soden, D. L. & Steel, B. S., (1999). Handbook of Global Environmental Policy and Administration. New York, Marcel Dekker.
7. Kumar, Naresh., (1999). Air pollution and environment protection: Legislature politics judicial trends and social Perceptions. New Delhi, Mittal Publication.
8. Seth, Pravin., (1997). Environmentalism: Politics Ecology and development, Jaipur, Rawat Publication.
9. Sumi, Krishna., (1996). Environmental politics: people's lives and development choices. New Delhi, Sage.
10. Hempel, L.C., (1996). Environmental Governance: the Global Challenge. Washington D.C., Island Press.

Paper Code and Name	PG88T106C: PAPER 1.6 C (Optional) THEORIES OF DEVELOPMENT				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 Understand the different theories of development;					
CO-2 Assess the relevance of different theories of development to different contexts of extension education;					
CO-3 Understand the relevant theory in relevant context of extension education					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Theories Of Development	25	75	100	4	4
UNIT I:					
1. Meaning, Nature and significance of Development					
2. Role of Institutions in Development – Social, Economic and Political					
3. Dimensions of Development and its impact					
UNIT II:					
1. Emergence of Development Theories - Theories of Modernization and Growth					
2. Types of Development, Linear Stages of Growth Model					
3. Critics of Modernization, Neoclassical Theory and counter revolution					
UNIT III:					
1. Perspectives of Development - Economic Growth, Human Development, Sustainable Development					

2. Theories of Underdevelopment - Baran's theory, World System theory, Dependency theory
3. Theory of Unequal Exchange - Theory of Economic Growth, Theory of Positivist Development and Theory of Realistic Development

UNIT IV:

1. Challenges before Development – Economic, Rural and Urban, Bureaucracy and women
2. Assessment of Poverty alleviation programmes and backwardness
3. Globalisation and Prioritising Development – Challenges of Millennium Development Goals

REFERENCES

1. Bhattacharya, Mohit., (2016). Social Theory and Development Administration. (Second Edition), New Delhi, Jawahar Publishers.
2. Peet, Richard, & Hartwick, Elaine. (2015). Theories of Development, Contentions, Arguments and Alternatives. (3rd Ed), New York, Division of Guilford Publications.
3. Nagaraj, R., (2012). Growth, Inequality and Social Development in India: In Inclusive Growth Possible?. New York, Palgrave Macmillan.
4. Crain, William., (2011). Theories of Development: Concepts and Applications. (Sixth Edition), London, Routledge.
5. Preston, P.W., (2011). Theories of Development. London, Routledge.
6. Peet, Richard., & Hartwick, Elaine., (2009). Theories of Development: Contentions, Arguments, Alternatives. London, The Guilford Press.
7. Rapley, John., (2007). Understanding Development: Theory and Practice in the Third World. (3rd Ed), USA, Lynne Rienner Publishers.
8. Hazary, N., (2006). Development Administration: Quest for Identity. New Delhi, APH Publishing Corporation.
9. Chakrabarti, Anjan., & Cullenberg, Stephen., (2003). Transition and Development in India. London, Routledge.
10. Ros, Jaime., (2001). Development Theory and the Economics of Growth. America, The University of Michigan Press..

Paper Code and Name	PG88201: PAPER 2.1(Compulsory) INDIAN ADMINISTRATION				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to: CO-1 Understand the evolution of administration in ancient India, CO-2 explain the central, provincial, local, and other fields of administration during the Mauryan period, CO-3 describe the central, provincial, local, and other fields of administrations during the Gupta period.					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Indian Administration	25	75	100	4	4
UNIT I:					
<ol style="list-style-type: none"> 1. Evolution of Indian Administration – Arthashastra, Mughal contribution and the Colonial legacy 2. Indenisation of public services, revenue administration and Administrative Culture 3. Salient features of Constitution, Constitutionalism and Values in administration 					
UNIT II:					
<ol style="list-style-type: none"> 1. Structure of Governments – Central, State and Union Territories 2. Public Services: Constitutional Position, All India Services: Role and functions 3. Nature and functions of Union Public Service Commission and State Public Service Commissions 					
UNIT III:					
<ol style="list-style-type: none"> 1. Administrative responsibility, autonomy, control and accountability 2. Budget, Parliamentary control of public expenditure, impact of privatisation on administration 3. Role of Controller General of Accounts and Comptroller and Auditor General of India. 					
UNIT IV:					
<ol style="list-style-type: none"> 1. Regulatory Commissions; Securities and Exchange Board of India (SEBI), National Human Rights Commission 2. Problems of administration in Coalition regimes, Citizen-administration interface, Disaster management. 3. NITI Aayog and Law and Order Administration 					
<u>REFERENCES</u>					
<ol style="list-style-type: none"> 1. Avasthi., & Maheshwari., (2018). Public Administration.(34th Revised and Enlarged Edition), Agra, Laxmi Narain Aggarwal. 2. Chakrabarty, Bidyut., & Chand, Prakash., (2016). Indian Administration: Evolution and Practice. India, Sage Publications 3. Fadia, B. L., & Fadia, Kuldeep., (2014). Indian Administration. New Delhi, Sahitya Bhawan 4. Laxmikanth, M., (2012). Public Administration. New Delhi, Tata McGraw-Hill Publishing Company Ltd. 5. Kanta, Ahuja., & Ojha, A.K., (ed.), (2008). Governance and Reforms. Jaipur. Aalekh 					

Publishers.

6. Jain, L.C., (Ed.), (2005). Decentralization and Local Governance. New Delhi, Orient Longman.
7. Devesh, Kapur., & Mehta B. Pratap (Ed.), (2005). Public Institutions in India. New Delhi, Oxford University Press.
8. Devesh, Kapur., & Mehta B. Pratap (Ed.), (2005). Public Institutions in India. New Delhi, Oxford University Press.
9. Bibek, Debroy., (Ed.), (2004) .Agenda for Improving Governance. New Delhi, Academic Foundation.
10. Jain, R.B., (2002). Public Administration in India: 21st Century Challenges for Good Governance. New Delhi, Deep & Deep Publications.

Paper Code and Name	PG88202: PAPER 2.2 (Compulsory) SOCIAL WELFARE ADMINISTRATION				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 understand the concepts of administration, social administration and social welfare administration					
CO-2 study the nature and scope of social welfare administration and social welfare administration as a profession.					
CO-3 features and history of social welfare administration.					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Social Welfare Administration	25	75	100	4	4
UNIT I:					
<ol style="list-style-type: none"> 1. Introduction: Meaning, Nature, Scope and Importance of Social Welfare Administration 2. Ministry of Social Justice and Empowerment- Powers and functions 3. National Commission for SCs and STs, Central Social Welfare Board – powers and functions 					
UNIT II:					
<ol style="list-style-type: none"> 1. Theories of Social welfare and Social Justice 2. Dimensions of Social Change and the concept of Social Security 3. Social movements and subaltern welfare 					
UNIT III:					
<ol style="list-style-type: none"> 1. Administration of Women and Child Welfare 2. Structure and functioning of the Department of Women and Child Development 3. National Commission for Women and Karnataka State Commission for women –performance evaluation 					
UNIT IV:					
<ol style="list-style-type: none"> 1. Welfare Administration of Physically Challenged and Aged 2. Department of Persons with Disabilities – Powers, functions and challenges 3. Legislating for social welfare – Concerns and priorities 					

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6. Singh, Mohinder., (1996). Social Policy and Administration in India. New Delhi, M.D. Publication Pvt. Ltd.
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9. Mishra, D.K. (1990). social Administration. Jaipur, College Book Depot.
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Paper Code and Name	PG88203: PAPER 2.3 (Compulsory) FINANCIAL ADMINISTRATION				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 importance of financial administration					
CO-2 highlight the enlarging scope of financial administration;					
CO-3 highlight the enlarging scope of financial administration;					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Financial Administration	25	75	100	4	4
UNIT I:					
1. Meaning, Concept and Significance of Financial Administration					
2. Structure and Functions of Finance Ministry and Finance Commission					
3. Nature Scope and Principles of Financial Administration					
UNIT II:					
1. Principles of Public Finance and types of Public Finance					
2. Budget: Meaning, Significance and Execution, Types of Budget - evaluation					
3. Legislative Committees: Estimates Committee, Public Accounts Committee, Public Undertaking committee					
UNIT III:					
1. Tax structure and forms of tax , Features and performance of Goods and Services Tax					
2. Fiscal federalism – Fiscal relations between centre and state governments					
3. Management of Natural resources – fiscal policies and infrastructural investments fiscal implications					

UNIT IV:

1. Macro Economic Management- Relations with World Bank, IMF and BRICKS
2. Fiscal deficit, inflation and principles of financial management
3. Capital inflow, effects of import and exports on economy

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4. Khan, M. Y., (2018). Inidan Finacial System.(10th Edition), India, McGraw Hill Education.
5. Goel, S.L., (2008). Public Finacial Administration. (Second Edition), New Delhi, Deep & Deep Publications Pvt. Ltd.
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9. Chand, Gyan., (2007). The Financial Systems of India. New Delhi, Routledge.
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Paper Code and Name	PG88204: PAPER 2.4 (Compulsory) THEORIES OF BUREAUCRACY				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to: CO-1 state the meaning of bureaucracy and its various types CO-2 the growing importance of bureaucracy in recent years CO-3 Highlight the expanding functions of bureaucracy					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Theories Of Bureaucracy	25	75	100	4	4
UNIT I:					
<ol style="list-style-type: none"> 1. Bureaucracy: Concept, Origin, Nature and significance of Bureaucracy 2. Theories of Bureaucracy: Wilson, Weber, Hegel and Milovan Dilas 3. Scientific Study of Bureaucracy – Principal Agent Theory, transactional Cost Theory 					
UNIT II:					
<ol style="list-style-type: none"> 1. Theories of Development – Modernisation and Growth, Dependency, Neoclassical 2. Marxists Theory- Karl Marx, Lenin, Stalin and Mao 3. Democracy Vs Bureaucracy, Ruling Bureaucracy Vs Representative Bureaucracy - Samuel Krislov 					

<p>UNIT III:</p> <ol style="list-style-type: none"> 1. New Public Management and Bureaucracy – limitations of Bureaucracy, De-Bureaucratisation 2. Bureaucracy and public delivery systems – Public Bureaucracy and Policy Capacity – Guy Peters 3. A Critical Assessment of the functioning and performance of Bureaucracy
<p>UNIT IV:</p> <ol style="list-style-type: none"> 1. Technological development and Bureaucracy, Problems of Corruption and transparency 2. Good Governance and Bureaucracy, Citizens Participation and Bureaucratic administration 3. Hierarchy and Horizontal Administration, Stakeholders and Bureaucratic Accountability, Prospects for Bureaucracy
<p><u>REFERENCES</u></p> <ol style="list-style-type: none"> 1. Guy Peters, B., (2018). The Politics of Bureaucracy. London, Routledge. 2. Myneri, S.R., (2016). Principles of Public Administration. Allahabad, Allahabad Law Agency. 3. Palombara, Joseph La., (2017). Bureaucracy and Political Development. (SPD–2), Volume 2. Princeton University Press. 4. Ray, Kalyan., (2011). Why Bureaucracy Fails. Uttar Pradesh, Manas Publications. 5. Alli, Farazmad., (2009). Bureaucracy and Administration. US, CRC Press. 6. Sapru R.K. , (2006). Administrative Theories and Management Thought. New Delhi, Prentice-Hall. 7. Chakrabarty, Bidyut., & Bhattacharya, Mohit., (ed), (2003). Public Administration – A Reader. New Delhi, Oxford University Press. 8. Basu,,Rumki., (2000). Public Administration – Concepts and Theories. New Delhi, Sterling Publication. 9. Bhattacharya, Mohit., (1993). Bureaucracy and Development Administration. Delhi, Uppal. Raj, Hans., (1991). Principles of Public Administration. Delhi, Surjeet

Paper Code and Name	PG: PAPER 2.5 (Open Elective) HUMAN RESOURCE DEVELOPMENT				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 highlight the human elements of an organisation;					
CO-2 theoretical basis and conceptual issues associated with alternative approaches to human resources planning,					
CO-3 the application of management techniques to HRD such as participative management and TQM;					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Human Resource Development	25	75	100	4	4
UNIT I:					
<ol style="list-style-type: none"> 1. Meaning, Nature and scope of Human Resource Development 2. Concept, and significance of Human Resource Development 					

3. Objectives and Trends in Human Resource Development
UNIT II: <ol style="list-style-type: none"> 1. Human Resource Planning: Recruitment, Selection Process and Placement Procedure 2. Career Planning and Development: Training, Career Opportunities and Performance Appraisal 3. Employer and Employee Relationship: Unions, Collective Bargaining, Managing Employee Safety and Compensation
UNIT III: <ol style="list-style-type: none"> 1. Human Resource Development: Methods and Activities – Job Rotation, Assigning positions, academic activities – Seminar, Lectures, outdoor training 2. Skills of Management- Leadership, Team Building, conflict resolution 3. Planning, Organisation, Entrepreneurship, Resource management
UNIT IV: <ol style="list-style-type: none"> 1. Corporate Entrepreneurship – Concept and Models 2. Assessing governments – Policies of Industrial and commerce Ministries 3. Governance and Human Resource Development, Prospects
<u>REFERENCES</u>
<ol style="list-style-type: none"> 1. Werner, Jon M., & DeSimone, Randy L., (2016). Human Resource Development. India, Cengage Learning India Private Limited 2. York, Kenneth M., (2009). Applied Human Resource Management. India, Sage Publications. 3. Rao, V.S.P., (2007). Human Resource Management. New Delhi, Excel Books. 4. Singh, Shahib., & Singh, Swinder., (2007). Public Financial Administration. Jalandhar, New academic Publisher Company. 5. Singhet, A.K., (2005). Human Resource Management, New Delhi: Sun India Publications, 6. Jain, C.M., (2003). Public Personnel Administration. Jaipur, College Book Depot. 7. Krishnaveni, R., (2008). Human Resource Development: A Researcher’s Perspective. New Delhi, Excel Books. 8. Singh, S.K., (2008). Human Recourse Development. New Delhi, Atlantic. 9. Durai, Pravin., (2010). Human Recourse Management. Delhi, Pearson. 10. Kandula, S.R., (2006). Strategic Human Resource Development. New Delhi, Prentice-Hall of India Pvt.

Paper Code and Name	PG88206A: PAPER 2.6 A (Optional) URBAN GOVERNMENT IN INDIA
COURSE OUTCOMES (COs)	
After completing this paper, the students will be able to:	
CO-1 Describe the role played by various policies and programmes in urban development and management	
CO-2 Define urban area in India. Analyse the level and trend of urbanization in India.	
CO-3 Analyze the impact and outcome of these policies and programmes	

Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Urban Government In India	25	75	100	4	4
UNIT I: <ol style="list-style-type: none"> 1. Introduction: Evolution, Nature, Significance Urban Governance in India 2. Constitutional Status: Constitutional Provisions, Twelfth Schedule 3. 74th Amendment Act – an assessment 					
UNIT II: <ol style="list-style-type: none"> 1. Urban Local Bodies: Municipal Corporation, Municipality – composition, powers and functions 2. Notified Area and Cantonment Board– composition, powers and functions 3. Town Panchayati’s – composition, powers and functions 					
UNIT III: <ol style="list-style-type: none"> 1. Karnataka Municipalities Act 1964 – Provisions and Status 2. Globalisation and its impact on Urban Development – Governance issues, Financial Position and Finance Commission 3. Role and Responsibilities of Civil Societies - Citizens Charter, Stakeholders Concept – partnering governance 					
UNIT IV: <ol style="list-style-type: none"> 1. Measuring Decentralization – Theory and Practice 2. Recent Debates: Smart City Project – Success and difficulties 3. Global Local Debate and New Localism, Prospects 					
<p><u>REFERENCES</u></p> <ol style="list-style-type: none"> 1. Nagaraja Rao, C., (2016). Urban Governance in India. New Delhi, Kalpaz Publications. 2. Sachdeva, Pradeep., (2011). Local Government in India. India, Pearson 3. Prasad, G. Sai., & Rao, C. N., (2007). Accountability of Urban Local Governments in India. New Delhi, Atlantic. 4. Chaba, P. K., (2004). Urban Local Bodies in India ; Governance with Self Reliance. New Delhi, Indian Institute of Public Administration. 5. Sachdeva, Pardeep., (2000). Urban Local Government and Administration in India. New Delhi. Kitab Mahal. 6. Singh, Hoshiar., (1997). Local Government in India, Britain, France and USA, Allahabad: Kitab Mahal, 7. Wilson, David., Game, Chris, & Others, (1994). Local Government in the United Kingdom. London, Macmillan. 8. Singh, Sahib., & Singh, Swinder., (1991). Local Government in India. Jalandhar, New Academic Publishing Co. 					

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Paper Code and Name	PG88206B: PAPER 2.6 B (Optional) ENVIRONMENTAL MANAGEMENT				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 illustrate the close relation between safety and environmental issues and maintenance management					
CO-2 Understand the concept of environment Management					
CO-3 identify the major environmental concerns of the South Asian countries					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Environmental Management	25	75	100	4	4
UNIT I					
<ol style="list-style-type: none"> 1. Environment: Concepts and theories 2. Environmental Degradation : Causes and Consequence - Perceptions of Developed and Developing Countries 3. Environment Policies –An analysis 					
UNIT II					
<ol style="list-style-type: none"> 1. Environment issues; International Agenda - From the Stockholm to Johannesburg 2. Global Environmental Politics: Ozone layer depletion, Global warming 3. Tropical deforestation, Desertification, Problems of Pollution 					
UNIT III					
<ol style="list-style-type: none"> 1. Endangered species, Marine pollution, and trans-boundary movement of hazardous wastes 2. Environmental Ethics and development – Conflicts and Debates (in Developed and Developing Nations) 3. Environmental Preservation Movements – Types and content 					
UNIT IV					
<ol style="list-style-type: none"> 1. Environmental issues and Development tensions in India and Karnataka 2. Case studies of Environmental Movements - any two movements in India 3. Role of NGOs in Environmental Movements, Prospects of environment growth 					
<u>REFERENCES</u>					
<ol style="list-style-type: none"> 1. Pamela, S. Chasek., Downie, L. David., & Janet, W. Brown, (2018). Global Environment Politics: Dilemmas in World Politics. New York, Routledge. 2. Harper, Charles., & Snowden, Monica., (2017). Environment and Society: Human Perspectives on Environmental Issues. London, Routledge. 					

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Paper Code and Name	PG88206C: PAPER 2.6 C (Optional) CONTEMPORARY DEVELOPMENT DEBATES				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 The importance of understanding contemporary debates in human rights;					
CO-2 How the debates influenced the concept, formulation, codification and implementation of certain category of rights;					
CO-3 Major areas of debates in human rights discourse;					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Contemporary Development Debates	25	75	100	4	4
UNIT I					
1. Development: Concepts and theories					
2. Development and underdevelopment: Causes and Consequence - Perceptions of Developed and Developing Countries					
3. Development Policies of GOI/GOK –An analysis					
UNIT II					
1. Development issues: International Agenda goals and achievements					
2. Global Developmental Politics: Issues and concerns					
3. Development Theories and Institutional framework					
UNIT III					
1. Development – Rural and Urban dichotomy					
2. Development – Role and Responsibilities of people’s Representatives and Bureaucracy					
3. The State and Economic Growth - Class, Capitalism and Development					

UNIT IV

1. Indian Development Debate: Growth and / vs. Inclusion
2. India's Development Model – stories of success and crisis
3. Tribal Development in India –an assessment

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Paper Code and Name	PG88301: Paper 3.1 Administrative Law				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 Understand the characteristics of administrative tribunals and reasons for their growth .					
CO-2 Know about the advantages and disadvantages of tribunals					
CO-3 the principles that govern implementation of law - principle of rule of law and principles of natural justice;					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Administrative Law	25	75	100	4	4

Unit I:

- 1) Introduction – Administrative law – its evolution, Definition and Nature, significance.
- 2) Scope of Administrative Law, Relationship between Constitutional Law and Administrative Law.
- 3) Meaning of Delegated Legislation, and Control Mechanisms of Delegated Legislation: Parliamentary and Legislative controls.

Unit II:

- 1) Administrative Action-Meaning, Classification and Need for control.
- 2) Evolution of HRDA(Human Resource Development Administration), it's significance, functions and responsibilities.
- 3) Laws governing Human Resource Administration –Planning, Recruitment, Training, Supervision and Career Development.

Unit III:

- 1) Basic Doctrines–Rule of Law, Social Justice, Equality - its significance, constitutional provisions and its application.
- 2) Doctrine of Separation of Powers and its relevance, Delegation of Powers its importance and Rule making
- 3) Administrative Adjudication- Meaning, Need and Reasons for its growth,

Unit IV:

- 1) Problems of Administrative Adjudication, Mechanism and grievance redressed.
- 2) Quasi judicial bodies, Tribunals-meaning, difference between tribunals and courts, their Constitutional Status.
- 3) Principles of Natural Justice and its Application, exceptions and violations.

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Paper Code and Name	PG88302: Paper 3.2 Comparative Public Administration (CPA) (UK, USA, India and China)				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to: CO-1 Understand the significance of Comparative Public Administration CO-2 helpful of Describe the conceptual approaches in Comparative Public Administration. CO-3 Know about the nature and range of comparative studies					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Paper 3.2 Comparative Public Administration (CPA) (UK, USA, India and China)	25	75	100	4	4
Unit I:					
<ol style="list-style-type: none"> 1) Meaning, Nature, Scope, Characteristics and Importance of CPA. 2) Evolution of Comparative Public Administration (in General). 3) Comparative Administrative Group [CAG] Administrative Theory: Classical, New Public Management Theory and Postmodern Public Administration Theories. 					
Unit II:					
<ol style="list-style-type: none"> 1) Approaches to the study of Comparative Public Administration – Need and Significance. 2) Max Weber Bureaucratic approach - David Easton, Structural Functional –F.W. Riggs Prismatic approach. 3) Ecological Approach –Ferrel Heady Behavioural approach of– Herbert Simon, and their critique. 					
Unit III:					
<ol style="list-style-type: none"> 1) Administrative systems in a comparative perspective – Features of UK, USA, India and Chinese Administration (covering the Legislative controls, Executive Working and Judiciary and their role in administration). 2) Need for Comparison- Justification and outcome, a comparative evaluation. 3) Models of Administration: Human Centric, Sustainable, Inclusive Development -features. 					
Unit IV:					
<ol style="list-style-type: none"> 1) Issues and problems of administration in developed and developing societies. 2) Challenges before developed and developing countries – societal and cultural diversities, application of rule of law, and institutional functioning. 3) Critique of Comparative Public Administration. 					
<u>REFERENCES</u>					

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10. Gajanan, R. P., & Sharma, Anoop., Comparative Public Administration. New Delhi, Crescent Publishing Corporation.

Paper Code and Name	PG88303: Paper 3.3 Administration of Tribal Areas				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 know about the attitude of government towards the tribals					
CO-2 identify some aspects of modernisation in relation to the tribal societies in India.					
CO-3 Understand the protection provided to Scheduled Tribes by the constitution of India					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Administration of Tribal Areas	25	75	100	4	4
Unit I:					
1) Introduction: Nature, Scope and Importance of Tribal Area Studies					
2) Concept of Tribe: Meaning, Definitions, Conceptual History, Different Terms, Basic Traits.					
3) Categories and Classification of Tribe: Geographical Distribution and Demographical Pattern in India and around the World.					
Unit II:					
1) Ethnicity and Tribal Identity, Approaches to the Tribal Society - Synchronic and Diachronic Approaches					
2) Laws governing Tribal Areas in India – Pre and Post Independent India, Nehru and Verrier Elwin's contribution to Tribal Studies					

3) Emic and Etic Approaches and Empiricism in Tribal Studies, Subaltern Approach	
Unit III:	
1) Basic Trends in Tribal Studies, Social Structure and Institutions, Tribal Religion and Customary Laws, Gender and Ethics. 2) Oral Tradition and Performing Art, Indigenous Knowledge, Intellectual Property Rights. 3) Tribal Issues and Policies for the protection and promotion of tribal rights in relation to Forest and Environmental Acts	
Unit IV:	
1) Contemporary Debates and Discourses, Development and Cultural Identity. 2) Tribal's in situ context and their displacement issues, Policies relating to tribal development with special reference to India. 3) Changing Tribal Life and Livelihood, Tribal studies and other social sciences.	
<u>REFERENCES</u>	
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Paper Code and Name	PG88304: Paper 3.4 Research Methodology
COURSE OUTCOMES (COs)	
After completing this paper, the students will be able to: CO-1 Describe various research approaches and strategies that are applied to answer the research questions; CO-2 State the various philosophical perspectives that guide research in social sciences;	

CO-3 Understand the various steps involved in the research process;

Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Research Methodology	25	75	100	4	4

Unit I:

- 1) Meaning, nature, scope, significance and relevance of Research in Public Administration.
- 2) Research and Teaching in Public Administration, its importance
- 3) Forms of Social Science Research – Normative and Empirical, Pure and Applied, survey research.

Unit II:

- 1) Research Process in Public Administration–Types of Research and Formulation of Research Problem and Operational sing Research.
- 2) Research Design and its outline, Hypothesis, Survey of literature, Sources of data.
- 3) Techniques of Research –Data Collection, Interview, Questionnaire, Sampling.

Unit III:

- 1) Tabulation and Research Report writing, steps, problems of Report writing.
- 2) Statistical analysis, SPSS Package and use of Computers in Social Science Research.
- 3) Processing of Data and interpretations, cross references and explanations, Use of theory.

Unit IV:

- 1) Hypothesis testing, ANOVA and ANOCOVA, Uni and Multi Variety Analysis.
- 2) Research Layout and types of Report writing.
- 3) Prospects of Social science Research and need for change.

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2. [Russel](#), Gary., [Berner](#), Maureen., [Taliaferro](#), Jocelyn. Devance., & [O'Sullivan](#), Elizabethann. (2016). Research Methods for Public Administrators. USA, Routledge.
3. Schwester, Richard Wilmot., (2015). Teaching Research Methods in Public Administration. Information Science Reference.
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Management: An Introduction. USA, Routledge.

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10. Giventer, Lawrence L., (2008). Statistical Analysis for Public Administration. Jones and Bartlett Publishers, Inc

Paper Code and Name	Paper 3.5 Understanding Bio Diversity (Open Elective)				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1. understand what is meant by biodiversity and its value;					
CO-2. understand current threats to biodiversity;					
CO-3 understand the opportunities and challenges surrounding community-based conservation;					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Understanding Bio Diversity (Open Elective)	25	75	100	4	4
Unit I:					
1) Natural Resources: Basic ecological concepts and ecosystems: types.					
2) Biodiversity-levels, values, threats, conservation measures.					
3) Sustaining Natural resources - Planning and conservation.					
Unit II:					
1) Defining Integrated watershed management- strategies					
2) Urbanization and its impact - Disasters and urbanization Effects					
3) Open space provisions; Planning Agencies, laws and environment					
Unit III:					
1) Biodiversity - ecosystem diversity significance of the endemism					

<p>2) Hot spots of Biodiversity - endangered and vulnerable species</p> <p>3) Ecological consequences of reduction in biodiversity- Deforestation and its impact conservation</p>
<p>Unit IV:</p> <p>1) Legal control of Environment - The Wildlife protection Act –1972, The Forest Conservation Act, 1980,</p> <p>2) The Environment protection Act. 1986, Biological Diversity Act of India, 2002</p> <p>3) Sustainable Development - Basic concepts of sustainable development, Education for sustainable development</p>
<p><u>REFERENCES</u></p>
<p>1) Chiras, D. Daniel., (2020). Natural Resource Conversation. Delhi, Pearson India.</p> <p>2) Brinkmann., (2017). Introduction to Sustainability. New Jersey, John Wiley Publication.</p> <p>3) Onara, M. Jean., & Cheek, Martien., (2011). Red Data Book of The Flowering Plants of Cameroon IUCN Global Assessment. United Kingdom, KEW Publication.</p> <p>4) Heathcote, W. Isobel., (2009). Integrated Watershed Management: Principal and Practice. New Jersey, John Wiley.</p> <p>5) Kumar, Das Amiya., (2007). Urban Planning in India. Delhi, Rawat Publication.</p> <p>6) Zeigler, David., (2007). Understanding Bio-diversity. California, Greenwood Publishing.</p> <p>7) Wood, Alexander., Stedman, Pamela, Edwards., & Mang, Johanna., (2000). The Route of Causes of Bio diversity Losses. London, Routledge.</p> <p>8) Kormondy, J. Edward., (1996). Concepts of Ecology. New Jersey, Prentice-Hall.</p> <p>9) Diwan, Sham., (1991). Environment Law and Policy In India. Delhi, OUP.</p> <p>10) Allane D Mckinight, Pauline K. Marstand, T. Craig Sinclair, (1974). Environmental Pollution Control. Australia, Allan and Unwin Publication.</p>

Paper Code and Name	PG88306A: Paper 3.6 Rural Governments in India
COURSE OUTCOMES (COs)	
<p>After completing this paper, the students will be able to:</p> <p>CO-1 To understand the concept of democratic decentralization.</p>	

CO-2 To trace the evolution of local government in India.

CO-3 To comprehend the institutional arrangements and processes of rural and urban governance.

Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Rural Governments in India	25	75	100	4	4

Unit I:

- 1) Nature and Importance of Rural Governments in India – Constituent Assembly Debate and thoughts on Local Government: Kautilya, MK Gandhi, BR Ambedkar, RM Lohia, Jaya Prakash Narain
- 2) Evolution of Rural Government in India -Royal Commission (1909) –Montagu-Chelmsford Report on Local Self Government (1918)-Govt. of India Resolution (1918) Government of India Act (1919).
- 3) Indian Statutory Commission on Local Self Government(1928) Diarchy and its Consequences-Government of India Act (1935) -Provincial Autonomy and its consequences

Unit II:

- 1) Rural Government in India after independence: Community Development Programme (1952) - Major Committee Reports: Balwant Rai Mehta (1957), RR Diwakar (1964), Asoka Mehta (1978)
- 2) PK Thungon (1984) –CH Hanumantha Rao (1984), GVK Rao Committee (1985), LM Singhvi (1986) -64th Constitutional Amendment Bill (1989) –ML Dantwala Committee Report (1998) -73rd Constitutional Amendment (1992) -11th Schedule of the Constitution –Significance of Grama Sabha.
- 3) Types of Decentralisation- Deregulation, De-concentration, Delegation and Devolution – Major Principles: Subsidiary and Autonomy– Democratic Decentralisation

Unit III:

- 1) Decentralized Planning: History, Concept, importance and Approaches.
- 2) Need for Decentralized Planning -Difference between Centralized Planning and Decentralized Planning -Recent Initiatives of Decentralized planning in India.
- 3) Local Level Planning: Objectives, Significance, Advantages and Disadvantages, Procedure for Preparation of Draft Plan -Role of Gram Sabha, Challenges.

Unit IV:

- 1) Models of Decentralized Planning – Kerala, Karnataka and West Bengal.
- 2) Fiscal Federalism in India –Principles, Centre –State –Local Financial Relations.
- 3) Local Finance: Village Panchayats, Panchayat Samitis, Zilla Parishads, Resources and Resource Mobilisation Methods, Local Finance in 11th to 15th Finance Commission (include the latest).

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8. [Singh](#), Satyajit., & [Sharma](#), Pradeep., (2007). Decentralization: Institutions and Politics in Rural India. India, OUP.
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10. Venkatesan, V., (2002). Institutionalising Panchayati Raj in India. New Delhi, Concept Publishing Company.

Paper Code and Name	PG88306B: Paper 3.7 Sustainable Development Theory				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 Distinguish complex aspects of sustainable development (economic, environmental, social equity);					
CO- 2. Identify systemic sustainability challenges in different sectors and at different institutional levels;					
CO-3 Think critically and assess different public policy alternatives for responding to sustainability challenges;					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Sustainable Development Theory	25	75	100	4	4
Unit I:					
1) Sustainable development: Understanding the Environment and ecology, y; Economics of					

<p>natural resources, Resource scarcity and Managing exhaustible and renewable resources.</p> <p>2) Natural resource - Irreversibility and uncertainty in environmental processes, Concept of sustainable development and intergenerational justice.</p> <p>3) Indicators of sustainability- Sustainable development –a critical assessment of past and present view.</p>
<p>Unit II:</p> <p>1) Sustainable development - a flawed concept? Unresolved questions on sustainable development, theories Sustainability.</p> <p>2) Ideology, conceptual models, accounting frameworks and indicators for sustainability.</p> <p>3) Central and local policies, Public Policies and Programs for Sustainability Global Policies for Sustainability.</p>
<p>Unit III:</p> <p>1) Sustainability - Socio--cultural Aspects of Environmental and Land Use.</p> <p>2) Politics and Strategies of Implementation- Environmental Kuznet's Curve hypothesis, Environmental accounting.</p> <p>3) Externalities- Managing of Common property resources, Poverty and environment; Climate change debates.</p>
<p>Unit IV:</p> <p>1) Conceptualizing poverty –Social, political, economic and cultural factors and forms of deprivations.</p> <p>2) Inequalities between the rich and the poor, Effects of Globalization, development and its impact on traditional water resources.</p> <p>4) Measurement of development and poverty-vulnerability - concepts of welfare and well-being – Gandhiji and Amartya Sen's approach to sustainability and development</p>
<p style="text-align: center;"><u>REFERENCES</u></p> <p>1) Brinkmann, Robert., (2020). Introduction to Sustainability. New Jersey, John Wiley.</p> <p>2) Oztunk, L. Burcu ozcar, (2019). Environmental Kuznets Curve (EKC). United States, Academic Press.</p> <p>3) Khaiter, A, Peter , Enechthoukova, G. Marina, (2019). Sustainability Perspective: Science, policy, and Practice. London UK, Springer Nature.</p> <p>4) Guha, Ramachandra., (2018). Gandhi the Year that changed the World 1914 to 1948. Delhi,</p>

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- 10) Mckibben, Bill., (1989). The End of Nature. London, Anchor.

Paper Code and Name	PG88306C: Paper 3.8 Analysis of Selected Development Policies				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 Distinguish between policy analysis and policy advocacy.					
CO-2 Describe the policy process and activities associated with the adoption of public policy.					
CO-3 Identify the role of government in policy formulation and implementation					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Analysis of Selected Development Policies	25	75	100	4	4
Unit I:					
1) Policies of Decentralisation and development: Community Development and MGNREGA.					
Unit II:					
1) Policies of Education- Kothari Commission and NEP.					
Unit III:					
1) Poverty Alleviation programmes –Integrated rural Development Programmes and Jawahar Gram Samruddi Yojana.					
Unit IV:					
1) Sustainable Development Policies - National Policy on Resource Efficiency (RE) and					

National Clean Air Programme (2019)

REFERENCES

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9. [Morse](#), Kristin., (2006). Policy Analysis for Effective Development: strengthening transition economies. The Energy and Resources Institute (TERI).
10. [Dreze, Jean.](#), & [Sen](#), Amartya., (1997). Indian Development: Selected Regional Perspectives. New Delhi, Oxford University Press.

Paper Code and Name	PG88401: Paper 4.1 New Public Management
COURSE OUTCOMES (COs)	
After completing this paper, the students will be able to:	
CO-1 Understand the evolution, and nature of NPM	
CO-2 Understand the Conceptual framework of NPM	

Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
New Public Management	25	75	100	4	4
<p>Unit I:</p> <ol style="list-style-type: none"> 1) Understanding Public Administration- Post Weber / Post Wilson Conception of Public Administration. 2) Traditional Public Administration, Changes in advanced countries, the CAPAM Conference. 3) Evolution of New Public Management, Key Concerns of New Public Management.. 					
<p>Unit II:</p> <ol style="list-style-type: none"> 1) Components of NPM, Theoretical Bases for New Public Management, Features of New Public Management 2) Implementation of NPM: Experiences of UK, USA, 3) New Public Management, State versus Market debate 					
<p>Unit III:</p> <ol style="list-style-type: none"> 1) Citizen administration interface - The State and the Citizen - women, minorities, internally displaced people and weaker sections –Administrative Policies and Programmes. 2) Citizen’s Charter - Accountability of Administration, Citizen, friendly Administration and Judiciary (Judicial Activism and PIL). 3) People’s Participation in Administration and Good Governance. 					
<p>Unit IV:</p> <ol style="list-style-type: none"> 1) Machineries of Grievance Redressal- Lokpal, Lokayukta, Directorate of Public Grievance, Consumer Forum. 2) Right to Information, E-Governance and Role of Civil Society in administration, Citizen Empowerment. 3) Transparency and Corruption: use of technology in administration, automation, contributory factors for corruption, its manifestations, eradication/mitigation and New Public Management-emerging trends. 					

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- 10) Hughes, E. Owen (1998). Public Management and Administration: An Introduction, (Second Edition), Lodon, Macmillan Press Ltd.

Paper Code and Name	PG88402: Paper 4.2 Good Governance: Theory and Practice
COURSE OUTCOMES (COs)	
After completing this paper, the students will be able to:	

Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Good Governance: Theory and Practice	25	75	100	4	4
<p>Unit I:</p> <ol style="list-style-type: none"> 1) Concept, Nature, Scope, Significance and evolution of good governance. 2) Re-inventing Government for good governance, agenda for good governance. 3) Elements and Requirements of good governance –Key elements in good governance, Requirements –Political and administrative requirements, Reforms for good governance. 					
<p>Unit II:</p> <ol style="list-style-type: none"> 1) Perspectives of good governance –Human Rights Perspective, Globalization, New Public Management. 2) Practicing good governance –People’s participation, Role of NGOs in good governance. 3) Challenges of Good Governance –Empowerment, Regional diversity and Delivery of services. 					
<p>Unit IV:</p> <ol style="list-style-type: none"> 1) Good Governance: Definition, Elements, Characteristics. 2) Reforms for good governance, Bureaucracy and good governance in Indian context. 3) Globalization and good governance. 					
<p>Unit IV:</p> <ol style="list-style-type: none"> 1) Initiatives of Good Governance in India and Challenges. 2) Good governance and the world Bank – Breton woods agreements and Washington Consensus. 3) Prospects for good governance and challenges. 					
<p><u>REFERENCES</u></p> <ol style="list-style-type: none"> 1. Vinod, Rai., (2019). Rethinking Good Governance. India, Rupa Publications. 2. Karthikeyan, M., (2019). Governance in India: Basic and Beyond. India, Pearson Education. 3. Singh, Abhay Prasad., & Murari, Krishna., 2018. Governance: Issues 					

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Paper Code and Name	PG88403: Paper 4.3 Organization and Management
COURSE OUTCOMES (COs)	
After completing this paper, the students will be able to: CO-1 Use fundamental management concepts and principles as guides to analyze class environment case incidents. CO-2 Identify many of the factors and forces managers must confront both internal and external to the organization.	

CO-3 Identify and describe the major components of the organization's internal and external environments, their effect, significance, and impact on an organization

Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Organization and Management	25	75	100	4	4

Unit-I:

- 1) Meaning, Nature and characteristics of Organization and Management, Evolution of Management.
- 2) Theories of Organization and Management – Scientific, Behavioural Decision Making.
- 3) Contingency theory of Management; Social and Ethical issues in Management, Challenges before Management in the 21st century.

Unit-II:

- 1) Managerial Functions: Planning - concept, significance, types; Organizing -concept, principles, theories.
- 2) Types of organizations, authority, responsibility, power, delegation. Decentralization; Staffing; Directing; Coordinating.
- 3) Nature, process, and techniques of Control

Unit-III:

- 1) Organizational Behaviour: Organizational behaviour - concept and significance; Relationship between management and organization.
- 2) Organizational culture, Attitudes; Perception; Learning; Personality and values; emotions.
- 3) Motivation: Process of motivation; Theories of motivation - need hierarchy theory, theory X and theory Y.

Unit IV:

- 1) Two factor theories, McClelland's learned need theory, Victor Vroom's expectancy theory.
- 2) Leadership styles; Concept of Leadership, Definitions, Theories -trait theory, behavioral theory, Fielder's contingency theory.
- 3) Harsey and Blanchard's situational theory; Managerial grid; Likert's four systems of leadership, contemporary issues in leadership.

REFERENCES

- 1) Harrison, C., (2018). Leadership Theory and Research: A Critical Approach to New and Existing Paradigms, UK, Palgrave Macmillan.
- 2) Pershing, S.P., & Austin, E. K., (2015). Organization Theory and Governance for the 21st Century, USA, Sage Publications.
- 3) Rosenbach, W. E., Taylor, R. L., & Youndt, M.A., (2012). Contemporary Issues in Leadership (Seventh Edition), London, Routledge.
- 4) Newstrom, J.W., (2008). Organizational Behavior, (Twelfth Edition), New Delhi, Tata McGraw-Hill Publishing Company Ltd.
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- 9) Freeman, M. Robert, (1999). Correctional Organization and Management: Public Policy Challenges, Behavior and Structure, New Delhi, Butterworth Heinemann.
- 10) Gadkari, S.S., (1997). Office Management for Public Administration: Principles and Techniques, New Delhi, Concept Publishing Company.

Paper Code and Name	PG88404: Paper 4.4 Civil society and Administration				
COURSE OUTCOMES (COs)					
After completing this paper, the students will be able to:					
CO-1 Understand different approaches to civil society, State and the relationship between these two concepts					
CO-2 Understand impact of civil society in the democratic form of government					
CO-3 Understand how civil society interacts with other social institutions such as the state, religion and gender in society					
Title of the Paper	Internal Assessment Marks	Marks for Semester end Examination	Total Marks	Hours per week	Credits
Civil society and Administration	25	75	100	4	4
Unit-I:					

- 1) Meaning, Nature and characteristics of Civil Society and Administration.
- 2) Relations between State and Civil Society and public Administration.
- 3) Perspectives of State: Liberal, Marxist, Neo-liberal and Gandhian.

Unit-II:

- 1) Perspectives on Civil Society – Alexis de Tocqueville, Putnam, Marx and Hegel.
- 2) Bureaucratic Paradigm and changing Nature of Civil society in Contemporary world.
- 3) Changing Nature of states and growing role of civil society organizations, in /administration.

Unit III:

- 1) Civic Participation in Governance - Concept of good governance and citizen's charter, Impact of globalization on administration and Global citizenship.
- 2) Ethical Concerns in Public Administration Concept of Citizen Centric Administration.
- 3) Functions of Government: Regulatory functions, Service providing functions and Developmental functions.

Unit IV:

- 1) Participatory Democracy and Liberalism: its Promises and administration; Elections and peoples participation, functioning of legislature, executive and Judiciary.
- 2) Neo liberalism and globalization: its impact on governments and governance; concept of downsizing, rightsizing, less government and more governance.
- 3) Effects of social movements on citizens involvement in Administration, prospects of civil society engagements in administration.

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- 1) Chakrabarty, Bidyut, (2016). Ethics in Governance in India, London, Routledge.
- 2) Abbas, Hoveyda, & Kumar, Ranjay, (2012). Political Theory, Delhi, Pearson.
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- 10) Kaviraj, Sudipta, & Khilnani, Sunil, (2001). *Civil Society: History and Possibilities*, Cambridge, Cambridge University Press.

Paper 4.5 Dissertation

(To be allotted by the teachers within the prescribed syllabus)

PG88406A- Governance and Corporate Governance: Case Studies.

PG88406B-Sustainable Development Projects: Case Studies.

Unit I- Rain Water Harvesting

Unit-II- Urban Management- Space Management, Park Management,

Unit-III -Common Property Research Management, Lake Rejuvenation, A Forestation

Unit-IV –Water Resource Management

PG88406C- Development Projects in the region: An Evaluation.

Unit I-Kappatgudda Project

Unit-II- Sea Bird Project , Kaiga Project

Unit-III –National Highways, Upper Krishna Project

Unit-IV – Agriculture Development Project

(for all these the teachers are expected to give dissertation work or assignments to students in consultation with the Department Council)